**Date:** 22nd January 2019

**Not In Attendance: N/A**

**Meeting agenda:**

1. Sailsjs
2. UI Design
3. RFID questions on adding rings
4. Plan for next 2 weeks

**Meeting discussion:**

* UI design - make sure all parts are consistent. E.g. Alignment to the left or centred.
* Start designing poster
* Discussed assessment method and how the project will be evaluated
* Need to document the reasoning behind using sails.js and vue.js and need to document user design choices and reasoning
* Deadline set for ideal functionality finish for 2 weeks times
* Use mock data in sql db to test the ui functionality further in the system

**Actions:**

* **All:** Start working on structuring the corpus file.
* **Elina:** Start designing poster. Continue working on UI prototype. Contact Debbie to clarify on best option for ring registration and report export options.
* **Karlis:** Work on live view and export function
* **Priyesh:** Work on database structure, finalize the diagram and integrate models
* **Afzi:** Work on views to match UI prototypes

Questions to Debbie:

1. Ask Debbie which way should new rings be registered. Option1 - Scan each ring individually. Option 2 - Create database with rings that hold information about rings. When new rings arrive, new CSV file will need to be imported into database.